

LWG Auditor selection and verification process

Objective

To ensure the integrity of the LWG audits is maintained by verifying the qualifications, capabilities and experience of potential auditors. The ability of individuals will be assessed and not organisations.

The Executive Committee will control both the quantity and quality of the auditors approved to deliver LWG audits.

- Potential auditors will submit their detailed CV to the contracted facilitator for review by the executive committee. This will include where necessary proof of qualifications
- The executive committee will review the CV's and then
 1. Recommend for interview
 2. Rejected as not suitable
- If recommended for an interview the potential auditor will then either;
 1. be asked to attend the next LWG meeting where they will be assessed by a panel of experts
 2. be interviewed by phone by a panel of experts

If approved, the auditor will need to have their audits peer reviewed by other approved auditors (see auditor brief)

To maintain their approved status auditors would need to complete at least 5 audits within a 12 month period. The auditors would also need to attend an auditor meeting at least once per year. This would be scheduled to coincide with the main LWG meetings.

The number of auditors required by the group will be limited to maintain the quality and integrity of the LWG audit process.